



# ONCREDIT INVOICING MONITOR

NH | HOTEL GROUP  
PART OF MINOR  
HOTELS

This new functionality seeks to improve the **Billing & Collection** process **reducing discrepancies** and time-consuming tasks for **credit invoicing** through a monitor in TMS.  
The monitor will detect the possible errors according to the specific **Customer ID** validations defined.

## ZEY\_MONITOR\_CRED\_INV – OnCredit Invoicing Monitor (SAP\_TMS transaction)

- Path in TMS Menu → Billing > Billing > ZEY\_MONITOR\_CRED\_INV - OnCredit Invoicing.

**ESSA.CATED - OnCredit Invoicing Monitor**

ESSA.CATED NH Puerta de la Catedral \*\*\*\*

Today = Default Departure Date

Filters

Departure date	18.02.2020	to	
Main Customer	1000032546		

Field blocked which includes only the activated Customer IDs.

Refresh the changes done.

Issue the invoice/s massively by selecting the row/s.

**ESSA.CATED - OnCredit Invoicing Monitor**

Refresh Execute Execution Log

Check all the invoices already issued today.

E-Invoicing

Reservation No.	Room	Arrival date	Departure date	Main Client Name	Folio holder name	Voucher	Meal plan id	Guest Name	Contract Id.	Rate	Com. Type	% Com./Desc.	Amount Cur.	Electronic Invoice
69524064		19.08.2019	21.08.2019	HOTELBEDS PRO...	HOTELBEDS PRO...	102-9968239	RO		HOTELBEDS	WS_SD1	DIS	18,00	168,92 EUR	<input checked="" type="checkbox"/>
70235632		15.08.2019	16.08.2019	HOTELBEDS PRO...	HOTELBEDS PRO...	102-10021...	RO		HOTELBED15	WS_SD1	DIS	15,00	111,85 EUR	<input checked="" type="checkbox"/>
72998678	020	13.08.2019	15.08.2019	HOTELBEDS PRO...	HOTELBEDS PRO...	102-1124	BB		HOTELBED20	FLEXBB	DIS	20,00	242,08 EUR	<input checked="" type="checkbox"/>
74045966	107	13.08.2019	16.08.2019	KEYTEL SA	KEYTEL SA		BB		KEYTELSA	FLEXBB	DIS	16,00	385,93 EUR	<input checked="" type="checkbox"/>
74122006		22.08.2019	23.08.2019	HOTELBEDS PRO...	HOTELBEDS PRO...	102-102920	BB		HOTELBEDS	WS_PROBF	DIS	18,00	97,58 EUR	<input checked="" type="checkbox"/>

Billing status:

- Green: ready to execute / no errors.
- Red: pending to check and solve the billing errors.

Change the layout according to your needs.

Net Amount pending to bill in Folio 2

Validations - Reservation 0070235632

Message

- % Commission / deduction doesn't match with the contract
- Concept not allowed: UPSB

Click on the color status to see the errors related to the booking. Navigate through the reservation in order to fix it.

## Validations: Billing Errors

- Invalid voucher number, incorrect length = incorrect digits, check IDs guide.
- Invalid voucher number, incorrect code = incorrect country/region code, check IDs guide.
- Voucher number is empty = fill in the reference.
- Concept not allowed: XXXX = PKNG, MINB... aren't allowed for credit in the folio 2, move them to another folio.
- Reservation without check-in = only in-house reservations with today as departure date are allowed to bill.
- % Commission / Deduction doesn't match with the contract = check the contract, % is wrong.
- Only deduction mark is allowed = check the contract, the commission mark is wrong.
- Only commission mark is allowed = check the contract, the commission mark is wrong.
- Folio Holder & Main Client doesn't match = folio 2 holder and main client must have the same ID.
- Payer ID doesn't match with the contract = check the contract, the payer ID is empty or wrong.
- Fiscal ID doesn't match with the contract = check the contract, the fiscal ID is empty or wrong.
- Receiver ID doesn't match with the contract = check the contract, the receiver ID is empty or wrong.
- Wrong Currency = Check the currency according to the Customer ID (only applies to multicurrency hotels).



For further information regarding these validations, have a look into the following **IDs guide**: [TMS4H IDs OnCredit Invoicing Monitor](#)



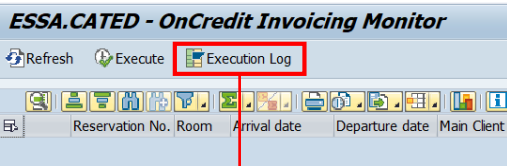


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## Execution Log

- Path in TMS Menu → Billing > Billing > ZEY\_MONITOR\_CRED\_INV - OnCredit Invoicing > Execution Log.
- Through the monitor transaction, you can access to the **execution log button** which will show all the invoices issued today, and their errors (if applies).



**OnCredit Invoicing Monitor - Execution Log**

Send Mail Print Invoice

Send/Print massively the invoices according to legal requirements and/or E-invoicing (activated or not).

E-Invoicing

Click on the line to display the error/s.

Status	Reservation No.	Main Customer	Main Client Name	Arrival date	Departure date	Registration	Executed by	Completion Date	Comp. Time	Invoice number	Invoice	Electronic Invoice
X				19.08.2019	26.08.2019	11.06.2019	XEYOUN000017	03.12.2019	17:43:13	4202173243	Invoice 4202173243 Created	✓
C				13.08.2019	14.08.2019	16.06.2019	E00000103270	17.02.2020	10:08:23	4157034760	Invoice 4157034760 Created	✓
C				12.08.2019	14.08.2019	28.06.2019	E00000103270	17.02.2020	12:56:50	4157034762	Invoice 4157034762 Created	✓
C				12.08.2019	14.08.2019	28.06.2019	E00000103270	17.02.2020	12:56:54	4157034763	Invoice 4157034763 Created	✓
C				13.08.2019	14.08.2019	01.07.2019	E00000103270	17.02.2020	12:56:57	4157034764	Invoice 4157034764 Created	✓
C				13.08.2019	14.08.2019	01.07.2019	E00000103270	17.02.2020	12:57:00	4157034765	Invoice 4157034765 Created	✓
C				13.08.2019	14.08.2019	02.08.2019	E00000103270	17.02.2020	12:57:03	4157034766	Invoice 4157034766 Created	✓
C				12.08.2019	14.08.2019	04.08.2019	E00000103270	17.02.2020	12:57:07	4157034767	Invoice 4157034767 Created	✓
E				13.08.2019	14.08.2019	06.08.2019	E00000103270	17.02.2020	12:57:10		Invoice not created	✓
C				13.08.2019	14.08.2019	10.08.2019	E00000103270	17.02.2020	12:57:13	4157034769	Invoice 4157034769 Created	✓

If the ID is not activated on E-invoicing, the bill must be sent to the Customer.

Billing status:

- ● (status C): invoice issued without validation errors.
- ● (status E): invoice not created.
- ● (status X): invoice issued with validation errors.

Validations - Reservation 0070235632

Message

Invalid voucher number, incorrect length

## ZEY\_LOG\_CRED\_INV - OnCredit Invoicing History log (SAP\_TMS transaction)

- Path in TMS Menu → Billing > Billing > Information Systems > ZEY\_LOG\_CRED\_INV - OnCredit Invoicing History log.

**NLZH.ATLDH - OnCredit Monitor History Log**

NLZH.ATLDH NH Atlantic Den Haag \*\*\*\*

Search the invoices issued through the monitor according to the following filters.

Filters

Reservation No. to to

Arrival date to to

Departure date to to

Main Customer 1000032546 to to

Invoice Number to to

Field blocked which includes only the activated Customer IDs.

**OnCredit Monitor History Log**

Click on the line to display the error/s.

Status	Reservation No.	Main Customer	Main Client Name	Arrival date	Departure date	Monitor	Registration	Executed by	Completion Date	Comp. Time	Invoice number	Message in Monitor
●	20726322			12.08.2019	13.08.2019	✓	01.06.2019	E00000103270	14.02.2020	13:01:00	4157034740	Invoice 4157034740 Created
●	24474478			13.08.2019	14.08.2019	✓	16.06.2019	E00000103270	17.02.2020	10:08:23	4157034760	Invoice 4157034760 Created
●	72143390			12.08.2019	14.08.2019	✓	28.06.2019	E00000103270	17.02.2020	12:56:50	4157034762	Invoice 4157034762 Created
●	72143391			12.08.2019	14.08.2019	✓	28.06.2019	E00000103270	17.02.2020	12:56:54	4157034763	Invoice 4157034763 Created
●	72274924			13.08.2019	14.08.2019	✓	01.07.2019	E00000103270	17.02.2020	12:56:57	4157034764	Invoice 4157034764 Created
●	72274925			13.08.2019	14.08.2019	✓	01.07.2019	E00000103270	17.02.2020	12:57:00	4157034765	Invoice 4157034765 Created
●	73583048			12.08.2019	13.08.2019	✓	27.07.2019	E00000103270	14.02.2020	13:01:04	4157034741	Invoice 4157034741 Created
●	73583049			12.08.2019	13.08.2019	✓	27.07.2019	E00000103270	14.02.2020	13:01:07	4157034742	Invoice 4157034742 Created
●	73583050			12.08.2019	13.08.2019	✓	27.07.2019	E00000103270	14.02.2020	13:01:10	4157034743	Invoice 4157034743 Created
●	74248469			13.08.2019	14.08.2019	✓	10.08.2019	E00000103270	17.02.2020	12:57:13	4157034769	Invoice 4157034769 Created

Validations - Reservation 0071474478

Report Layout

Invalid voucher number, incorrect length



## FAQ



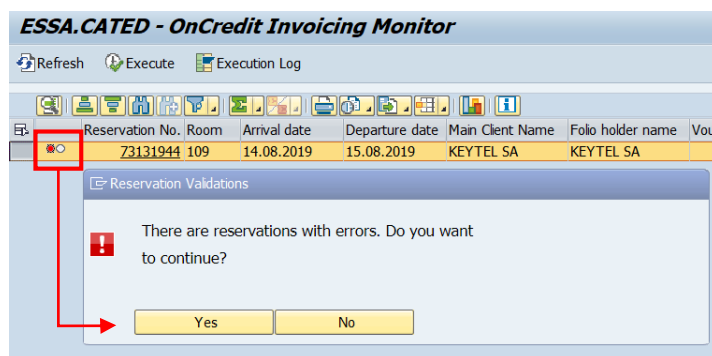
### ❑ Which are the Customer IDs included in the monitor?

For now, only Hotelbeds and Keytel are included in this project.  
Over time, more customers will be added.

### ❑ Everything is correct in the reservation but the red alert is still shown, why?

In this case, the contract has been deleted from the reservation so the monitor can't validate any parameter in TMS.

After checking that everything is OK in the booking, you can still issue the invoice via the monitor by confirming this pop-up message:



### ❑ Can I use the monitor to check reservations with future departure date?

Of course you can! Future reservations can be checked and modified but not invoiced yet.  
Remind that using the monitor you can avoid discrepancies before the arrival.

### ❑ Can we correct commission discrepancies in case there are any?

If the production date is in the future, of course yes!

If the production date is in the past, no changes regarding commissions will be applied automatically, but you can fix it before billing.

### ❑ Are the monitor validations included also in the reservations?

No, these validations only work from the monitor; if you create a booking or bill from the folios, the validations won't be displayed.

### ❑ Can I issue all the pending invoices at the same time?

Yes! Select the corresponding lines and click on the "Execute" button; after a few seconds you will receive the response from TMS in the Execution Log.

### ❑ If I move the charges to folio 1, 3 or 4, the reservation disappears, why?

All the validations are included in the folio 2 because the charges go to this folio automatically when the main client is a company or agency.

If you move the charges to another folio or another reservation, the invoice should be managed directly from the booking since it will disappear from the monitor.

E.g. if you have 3 reservations and you route the charges to one of them, you only display the reservation with all the charges.

### ❑ Doubts, issues or suggestions?

Please open a JIRA using the following category:

SAP TMS > Front office > Billing > OnCredit Invoicing Monitor (drop list).