

Guarantee type ID	Guarantee Description	GTD/CXL Type: 1. Required GTD 2. CXL Limit 3. CXL Cost	Confirmation letter text TMS (English)
10.16HFREE	10. 16 Hours	1. No Guarantee required 2. 16h 3.1st night if the reservation is guaranteed	This reservation will be held until 16h on the day of arrival. If the guest arrives later, please inform us with a credit card number. No deposit will be applied at the time of booking. You will pay at the hotel directly. The room is available from 15h. This reservation can be modified or cancelled free of charge until 16h of the arrival day. After receiving the credit card details, the reservation will be guaranteed for late arrival and the room will be held until 12h on the day after the original arrival day. In case of cancellation after 16h (hotel local time) or non arrival of a guaranteed reservation, 100% of the first night price (including VAT) will be charged. Credit card type: Expiry date: Name card holder: Signature:
12.18HFREE	12. 18 Hours	1. No Guarantee required 2. 18h 3.1st night if the reservation is guaranteed	This reservation will be held until 18h on the day of arrival. If the guest arrives later, please inform us with a credit card number. No deposit will be applied at the time of booking. You will pay at the hotel directly. The room is available from 15h. This reservation can be modified or cancelled free of charge until 18h of the arrival day. After receiving the credit card details, the reservation will be guaranteed for late arrival and the room will be held until 12h on the day after the original arrival day. In case of cancellation after 18h (hotel local time) or non arrival of a guaranteed reservation, 100%* of the first night price (including VAT) will be charged. Credit card type: Credit card number: Expiry date: Name card holder: Signature: *90% in German hotels.



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13.16HCC	13. 16 Hours - Guaranteed	1. Credit Card / Credit 2. 16h 3. 1st night	This reservation has been guaranteed. The reservation can be modified or cancelled free of charge until 16h of the arrival day. The room will be held for late arrival. In case of cancellation after 16h (hotel local time) or non arrival, 100%* of the first night price (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day.
15.16HCCT	15. 16 Hours - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 16h 3. 100%*stay	This reservation has been guaranteed. This reservation can be modified or cancelled free of charge until 16h of the arrival day. The room will be held for late arrival. In case of late cancellation, modification or non-arrival, 100% of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day.
14.18HCC	14. 18 Hours - Guaranteed	1. Credit Card / Credit 2. 18h 3. 1st night	This reservation has been guaranteed. This reservation can be modified or cancelled free of charge until 18h of the arrival day. The room will be held for late arrival. In case of cancellation after 18h (hotel local time) or non arrival, 100%* of the first night price (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
16.18HCCT	16. 18 Hours - Guaranteed - CXL&Mod Cost 100%*	1.Credit Card / Credit 2. 18h 3. 100%* stay	This reservation has been guaranteed. This reservation can be modified or cancelled free of charge until 18h of the arrival day. The room will be held for late arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.



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27.14DT	27. 14 Days - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 14 days 3. 100%* stay	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 14 days prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
21.14D1D	21. 14 Days - Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. 14 days 3. 1st night	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 14 days prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the first night (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
26.7DT	26. 7 Days - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 7 days 3. 100%* stay	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 7 days prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
20.7D1D	20. 7 Days - Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. 7 days 3. 1st night	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 7 days prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the first night (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.



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24.48HT	24. 48 Hours - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 48 hours 3. 100%* stay	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 48 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
18.48H1D	18. 48 Hours - Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. 48 hours 3. 1st night	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 48 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the first night (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
25.72HT	25. 72 Hours - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 72 hours 3. 100%* stay	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 72 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
19.72H1D	19. 72 Hours - Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. 72 hours 3. 1st night	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 72 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the first night (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.



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23.24HT	23. 24 Hours - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. 24 hours 3. 100%* stay	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 24 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
17.24H1D	17. 24 Hours - Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. 24 hours 3. 1st night	Your reservation has been guaranteed. The reservation can be cancelled or modified free of charge up to 24 hours prior to arrival. In case of late cancellation, modification or non-arrival, 100%* of the first night (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
28.CC1D	28. Guaranteed - CXL&Mod Cost 1st nt	1. Credit Card / Credit 2. Not change or cxl allowed 3. 1st night	This reservation has been guaranteed and the room will be held for late arrival. In case of cancellation, modification or non arrival, 100%* of the first night price (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.
29.CCT	29. Guaranteed - CXL&Mod Cost 100%*	1. Credit Card / Credit 2. Not change or cxl allowed 3. 100%* stay	This reservation has been guaranteed and the room will be held for late arrival. In case of cancellation, modification or non arrival, 100%* of the total stay (including VAT) will be charged. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *90% in German hotels.



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30.PREPAID	30. Prepayment - Guaranteed - CXL&Mod Cost 100%*	1. Credit Card 2. Not change or cxl allowed 3. 100%* stay	The total amount of this reservation will be charge prior to arrival in the credit card provided. This reservation does not allowed any modification or cancellation and in this case, there will be no refund*. The room will be held for late arrival. The room is available from 15h and it will be held until 12h on the day after the original arrival day. *10% will be refunded in German hotels.
32.VOUCHER	32. Voucher - CXL&Mod Cost lost of voucher	 Voucher number Not change or cxl allowed Lost of Voucher 	This reservation has been guaranteed. The room will be held for late arrival. In case of modification cancellation or non arrival, the voucher will no longer be valid. The room is available from 15h and it will be held until 12h on the day after the original arrival day.
31.CONGDE	31. Congress Delegates Guarantee	Depends on group conditions.	Cancellation and modification conditions by contract.
*ZTMS4CC	34. TMS4Connectivity - Credit Card	1. Credit Card 2. 16h/18h 3. 1st night	This reservation is guaranteed by credit card. In case the guest does not arrive at the establishment, the hotel has the right to charge the total cost for the first night as compensation (tax included). The room will be held until 12h. on the day after the original arrival day. Reservations with special restrictions are excluded. The specific conditions will be applied. The room is available from 15h. on the day of arrival and till 12h. on the day of departure.