BU Central Europe

Air Berlin - Layover Rate (MUC)

Party ID	2002987189
Branch ID	0000780843
Rate code	LAY_NEG002

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Air Berlin - Layover Rate (VIE)

Party ID	2002987189
Branch ID	0000780843
Rate code	LAY_NEG015

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Air Berlin – Crew Rate (VIE)

Party ID	2002987189
Branch ID	0000780843
Rate code	CRE_NEG037

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Air Berlin – Crew Rate (DUS)

Party ID	2002987189
Branch ID	0000780843
Rate code	CRE_NEG008 / 009 / 010

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Air Berlin – Crew Rate (LEJ)

Party ID	2002987189
Branch ID	0000780843
Rate code	CRE_NEG003

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Air Berlin – Crew Rate (MUC)

Party ID	2002987189
Branch ID	0000780843
Rate code	CRE_NEG004

Invoice address:

Air Berlin PLC & Co. Luftverkehrs KG
Saatwinkler Damm 42-43
13627 Berlin
Germany

VAT: DE 136 662 780

Payment terms 30 days

Invoice send to:

buhaepv@airberlin.com

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Deutsche Lufthansa AG - Layover Rate FRA (with Voucher)

Party ID 2002945731

Branch ID 0000686027

Rate code LAY_NEG004

Lufthansa

Invoice address:

Deutsche Lufthansa AG
Airline Accounting Center Cologne
Accounts Payable – CGN RA/C-ER
Von Gablenz Strasse 2-6
50679 Köln

VAT: DE 122 652 565
Payment terms 30 days

Invoice send to: flug.unregelmaessigkeiten@services.dlh.de
Lufthansa Global Business Services
KRK BE/G P/IC-2
ul. Puszkarska 7 l, building D
30-644 Kraków
Poland

Deutsche Lufthansa AG - Layover Rate FRA (Selfpayer)

Party ID	2002945731
Branch ID	0000796235
Rate code	LAY_NEG003

Invoice address:

Guest is paying at the reception

Invoice send to:

Guest is paying at the reception

Deutsche Lufthansa AG – Corporate Rate FRA

Party ID 2002945731

Branch ID 0000686027

Rate code COR_NEG094

Invoice address:

Deutsche Lufthansa AG
Airline Accounting Center Cologne
Accounts Payable – CGN RA/C-ER
Von Gablenz Strasse 2-6
50679 Köln

VAT: DE 122 652 565
Payment terms 30 days

Invoice send to: LHAG.Kreditoren2@icat.dlh.de

Lufthansa Global Business Services
KRK BE/G P/IC-2
ul. Puszkarska 7 l, building D
30-644 Kraków
Poland

Deutsche Lufthansa AG – Standby Rate FRA

Party ID	2002945731
Branch ID	0000686027
Rate code	CRE_NEG020

Invoice address:

Guest is paying at the reception

Invoice send to:

Guest is paying at the reception

Invoices should at least have the following information

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- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Lufthansa Cityline – Crew Rate FRA (Training)

Party ID	2002763090
Branch ID	0000364637
Rate code	CRE_NEG018

Invoice address:

Lufthansa CityLine GmbH
Südallee 15
85356 München

VAT: DE 113 863 077
Payment terms 30 days

Invoice send to: LHAG.Kreditoren2@icat.dlh.de

Lufthansa Global Business Services
CLH Scanning
ul. Puszkarska 7i
30-644 Kraków
Poland

Lufthansa Cityline – Crew Rate MUC (Training)

Party ID	2002763090
Branch ID	0000364637
Rate code	CRE_NEG021

Invoice address:

Lufthansa CityLine GmbH
Südallee 15
85356 München

VAT: DE 113 863 077
Payment terms 30 days

Invoice send to: LHAG.Kreditoren2@icat.dlh.de

Lufthansa Global Business Services
CLH Scanning
ul. Puszkarska 7i
30-644 Kraków
Poland

Lufthansa Cityline – Crew Rate (NH Collection Dresden Altmarkt)

Party ID	2002763090
Branch ID	0000364637
Rate code	No contract loaded!

Invoice address:

Lufthansa CityLine GmbH
Südallee 15
85356 München

VAT: DE 113 863 077
Payment terms 30 days

Invoice send to: LHAG.Kreditoren2@icat.dlh.de

Lufthansa Global Business Services
CLH Scanning
ul. Puszkarska 7i
30-644 Kraków
Poland

Mandatory invoice informations:

- Beneficiary: Lufthansa CityLine GmbH
- Sorted by Date
- Number of Rooms per Date
- Name of the Guest / Crew

Invoice clarification:

- anna.koza@dlh.de
- +48 12 334 8069
- +48 666 886 583

Lufthansa Flight Training (Frankfurt)

Party ID	2003875195
Branch ID	0000688720
Rate code	CRE_NEG005 / COR_NEG086

Invoice address:

Lufthansa Flight Training GmbH
Simulator Training Division
Airportring Gate 24, building 392
60549 Frankfurt/Main

VAT: DE 177 088 399
Payment terms 30 days

Invoice send to: lft.invoices@icat.dlh.de

Lufthansa Global Business Services
P/VA-C1 LFT
ul. Puszkarska 7i
30-644 Kraków
Poland

Lufthansa Flight Training (München)

Party ID	2003875195
Branch ID	0000688720
Rate code	CRE_NEG005 / COR_NEG086

Lufthansa Flight Training

Invoice address:

Lufthansa Flight Training GmbH
Simulator Training Division
Airportring Gate 24, building 392
60549 Frankfurt/Main

VAT: DE 177 088 399
Payment terms 30 days

Invoice send to: lft.invoices@icat.dlh.de

Lufthansa Global Business Services
P/VA-C1 LFT
ul. Puszkarska 7i
30-644 Kraków
Poland

Lufthansa Flight Training (Wien)

Party ID	2003875195
Branch ID	0000688720
Rate code	CRE_NEG005 / COR_NEG086

Invoice address:

Lufthansa Flight Training GmbH
Simulator Training Division
Airportring Gate 24, building 392
60549 Frankfurt/Main

VAT: DE 177 088 399
Payment terms 30 days

Invoice send to: lft.invoices@icat.dlh.de

Lufthansa Global Business Services
P/VA-C1 LFT
ul. Puszkarska 7i
30-644 Kraków
Poland

Lufthansa Flight Training Berlin & Lufthansa Flight Training CST (Berlin)

Party ID	2003875195
Branch ID	1807666
Rate code	CRE_NEG005 / COR_NEG086

Lufthansa Flight Training

Invoice address:

Lufthansa Flight Training Berlin GmbH / LFT CST GmbH
Schützenstrasse 10
12526 Berlin

VAT: DE 137 204 654
Payment terms 30 days

Invoice send to: lft.invoices@icat.dlh.de

Lufthansa Global Business Services
P/VA-C1 LFT
ul. Puszkarska 7i
30-644 Kraków
Poland

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Lufthansa Cargo

Party ID	2003982137
Branch ID	0001913050
Rate code	COR_NEG077

Lufthansa Cargo
Networking the world.

Invoice address:

Lufthansa Crago AG
Flughafenbereich West
60546 Frankfurt Flughafen

VAT: DE 811 163 245
Payment terms 30 days

Invoice send to: (in paper form)

Lufthansa Cargo AG
FRA F/FA-B4
Postfach 1150
61362 Friedrichsdorf

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Austrian Airlines – Layover Rate

Party ID	2002800834
Branch ID	0000402252
Rate code	LAY_NEG016

Invoice address:

Austrian Airlines AG
EAFI-S Scan Center
Office Park 2, P.O. Box 100
1300 Vienna Airport
Austria

VAT: ATU 154 167 07
Payment terms 30 days

Invoice send to:

invoices@austrian.com

Austrian Airlines – Corporate Rate

Party ID	2002800834
Branch ID	0000402252
Rate code	COR_NEG162 / 163

Invoice address:

Austrian Airlines AG
EAFI-S Scan Center
Office Park 2, P.O. Box 100
1300 Vienna Airport
Austria

VAT: ATU 154 167 07
Payment terms 30 days

Invoice send to:

invoices@austrian.com

Austrian Airlines – Crew Rate

Party ID	2002800834
Branch ID	0000402252
Rate code	CRE_NEG054 / 055 / 057

Invoice address:

Austrian Airlines AG
EAFI-S Scan Center
Office Park 2, P.O. Box 100
1300 Vienna Airport
Austria

VAT: ATU 154 167 07
Payment terms 30 days

Invoice send to:

invoices@austrian.com

Austrian Airlines – Standby Rate

Party ID	2002800834
Branch ID	0000402252
Rate code	CRE_NEG050

Invoice address:

Guest is paying at the reception

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Lufthansa Cargo

Party ID	2002990605
Branch ID	0001304822
Rate code	CRE_NEG035

Invoice address:

Condor Flugdienst GmbH
Condor Platz
60549 Frankfurt am Main
Germany

VAT: DE 811 163 229
Payment terms 30 days

Invoice send to: - see adress above

Swiss International Air Lines

Party ID 2003643866

Branch ID 0000660540

Rate code

Invoice address:

Invoice address:
Austrian Airlines AG
EAFI-S Scan Center
Office Park 2, P.O. Box 100
1300 Vienna Airport
Austria

VAT: ATU 154 167 07
Payment terms 30 days

Invoice send to:

invoices@austrian.com

Germanwings

Party ID	2003552496
Branch ID	0001552122
Rate code	siehe Austrian Airlines

Invoice address:

Germanwings GmbH
Germanwings Strasse 2
51147 Köln

VAT: DE 812 060 197
Payment terms 30 days

Invoice send to: invoice@germanwings.com

Germanwings GmbH
Lindemannstrasse 81
44137 Dortmund

Eurowings

Party ID	2002814608
Branch ID	0001672930
Rate code	CRE_NEG060

Invoice address:

Eurowings GmbH
Grossenbaumer Weg 6
40472 Düsseldorf

VAT: DE 133 500 868
Payment terms 30 days

Invoice send to: invoice@eurowings.com

Eurowings GmbH
Finanz- und Rechnungswesen
Grossenbaumer Weg 6
40472 Düsseldorf
Germany

Eurowings Europe

Party ID	2200294357
Branch ID	0004299237
Rate code	CRE_NEG060

Invoice address:

Eurowings Europe GmbH
Flughafen Wien, Obj. 974
1300 Wien Flughafen
Austria

VAT: DE 173 999 405
Payment terms 30 days

Invoice send to: invoice.at@eurowings.com

Eurowings Europe GmbH
Lindemannstrasse 81
44137 Dortmund

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

KLM – Crew Rate (NH Berlin Mitte)

Party ID	2005513998
Branch ID	0004279300
Rate code	CRE_NEG006

Invoice address:

KLM-SSC
c/o 96008/8690
1088 BUDAPEST
RAKOCZI ut 1-3
HUNGARY

Invoice send to:

Invoices.fssc@klm.com

Korean Air Passenger – Crew Rate (VIE)

Party ID	2008981599
Branch ID	0004007772
Rate code	CRE_NEG073

Invoice address:

Korean Air Passenger
Object 645/213
A-1300 Vienna Airport
Austria

Invoice send to:

viesm@koreanair.com

Korean Air Cargo – Crew Rate (VIE)

Party ID	2008981599
Branch ID	0001080885
Rate code	CRE_NEG073

Invoice address:

Korean Air Cargo
Object 262, A03.003
A-1300 Vienna Airport
Austria

Invoice send to:

viesm@koreanair.com

LATAM Airlines – Layover Rate

Party ID	2025076259
Branch ID	0002067253
Rate code	LAY_NEG006

Invoice address:

LATAM Airlines Group S.A.
Cargo City Süd, Geb. 579
60549 Frankfurt am Main
Germany

Polish Airlines – Crew Rate (MUC)

Party ID	2200178409
Branch ID	0004188568
Rate code	CRE_NEG015

Invoice address:

Polskie Linie Lotnicte LOT S.A.
43, 17 Stycnia Street
02-146 Warsaw
Poland

VAT: PL 522-000-23-34

Payment terms 30 days

Invoice send to:

crewhotac@lot.pl

SunExpress – Crew Rate

Party ID	2020059353
Branch ID	0004191136
Rate code	CRE_NEG053

Invoice address:

Günes Ekspres Havacilik A.S. (SunExpress)
Yenigöl Mah. Nergiz Sok. No: 34
07230 Muratpasa, Antalya
Turkey

Invoice send to:

accounting@sunexpress.com

Invoices should at least have the following information

- The name of Parties and their respective addresses
- The invoicing period
- The date on which the payment must be made
- The name of the Service
- The quantaties, unit and total prices ex Taxes
- VAT number and applicable rate (and/or taxes)
- The bank account number of the hotel
- The currency

Please use the correct rate code for your hotel

Hotel	Rate Code
NH München Airport	CRE_NEG036
NH München Messe	CRE_NEG007

Easyjet Crew (NH Wien Airport, NH Berlin, NH Dresden, NH Hamburg, NH Munchen, NH Geneva, NH Zurich)

Party ID	2015702984
Intermediary	None
Rate code	LAY_NEG028

Invoice address:

PurchaseLedger.Invoices@easyJet.com

Easyjet Layovers

Party ID	2015702984
Intermediary	CAPITA TRAVEL AND EVENTS – 2200029996

Invoice address:

Capita Travel and Events

1 Blackbrook Park Avenue, Taunton, TA1 2PF
Tel: +44 (0) 1823 623 730

Payment Arrangements Crew

Airline's own billing arrangements, where applicable all invoices must be accompanied by a vendor number and a unique and traceable invoice number.

Payment timeframe :

Payment shall be remitted within sixty (60) Business Days of receipt of such invoice.

Payment method : Bank transfer

Invoicing frequency : Once a month