

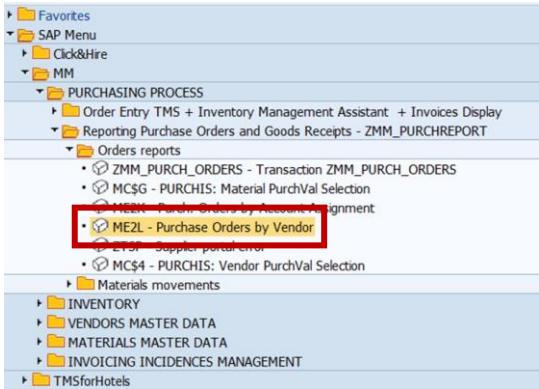
SAP MM PURCHASING REPORTS

REPORT ME2L – PURCHASE ORDERS BY VENDOR

Business Processes – Operations | September 2024

ACCESSING THE REPORT

Navigate to the SAP MM Menu > PURCHASING PROCESS:

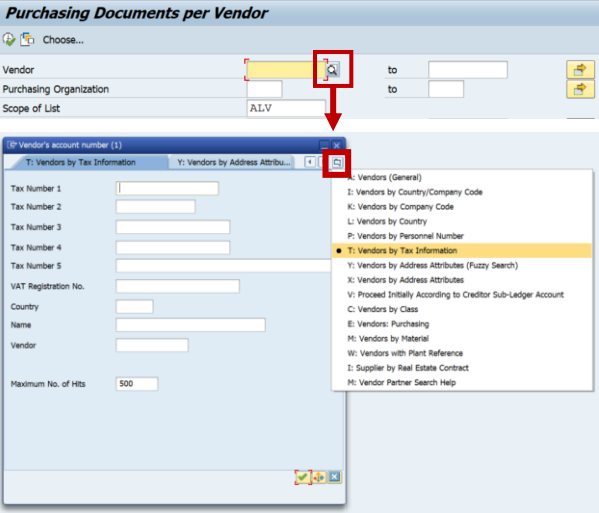


FILTER OPTIONS

Recommended options:

- Vendor:** Enter SAP vendor code(s) to analyze purchase documents *
- Plant:** Specify the plant to get the orders list.
- Document Number:** Filter specific purchasing documents.
- Material:** Enter SAP item code to analyze.
- Document Date:** Input a date or date range to view orders within that period.

* If the vendor number is unknown, search by tax number:



Purchasing Documents per Vendor			
Choose...			
Vendor		to	
Purchasing Organization		to	
Scope of List	ALV		
Selection Parameters		to	
Document Type		to	
Purchasing Group		to	
Plant		to	
Item Category		to	
Account Assignment Category		to	
Delivery Date		to	
Validity Key Date			
Range of Coverage to			
Document Number		to	
Material		to	
Material Group		to	
Document Date		to	
Intern. Article No. (EAN/UPC)		to	
Vendor's Material Number		to	
Vendor Subrange		to	
Promotion		to	
Season		to	
Season Year		to	
Short Text			
Vendor Name			

DATA DISPLAYED

Line Specification										Tax Class of the Material			
Vendor/supplying plant	Plant	Doc. Date	Purch.Doc.	POH	Item	Material	Short Text	Order Quantity	Still to be inv.	Net price	Net Value	Info Record	Tx D Matl Gro..I
			4504495147					1	492,00	492,00	492,00		
29872	CHUBB DEUTSCHLAND ...	0237 28.04.2021			10	05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019	1	492,00	492,00	492,00	5300150704 S3	0510 0

Supplier Number

Hotel Number

Order Date

PO Number

SAP Material Number

Short Description of the PO

Value the Supplier Can Invoice

Total Net Price

Info Record Number for Material Creation

Goods Receipt, Return Delivery, or Subsequent Adjustment

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PRINT THE PO DOCUMENT

4504495147

Double-click the yellow bar to open the PO in a new window:

Standard PO 4504495147 Created by RALF TAMMER

Document Overview On Messages Personal Setting

Standard PO 4504495147 Vendor 29872 CHUBB DEUTSCHLAND G... Doc. date 28.04.2021

Header

S...	Item	A	I	Material	Short Text	PO...	O...	C Deliv. Date	Net Price
	10	K		05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019	1 PC	D	30.04.2021	

Output Details

Output	Message type	Name	Created on	Created at	Process status	Transm. Med...
NEU	Purchase order		28.04.2021	10:01:44	1	5
ZNEU	Purchase order		28.04.2021	10:01:44	0	1

Item

Sh. Text	MVT	Material Document	Item	Posting Date	Quantity	OU	Amount in LC	L. cur	Reference	Qty in OP	Un	DelCostQ
WE	101	5005007302	1	28.04.2021	1	PC	492,00	EUR	28042021 2	1		
Tr./Ev. Goods receipt					1	PC	492,00	EUR		1		

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Account Ass

Print Options

MINOR HOTELS
(formerly NH Hotel Group, S.A.)

BESTELLNUMMER 4504495147

BESTELLER	LIEFERADRESSE	LIEFERANT
RALF TAMMER #TAMMER@MINOR.COM MAINTENANCE_MANAGER H-MAINTENANCE	DEINH DRESDEN NEUSTADT DEI302002 HANSASTRASSE 43 D-01067 DRESDEN GERMANY	CHUBB DEUTSCHLAND GMBH 501180078 BAHNHOFSTRASSE 10 3641 LAUTERBACH GERMANY NH LIEFERANT #chubb@chubb.de

BESTELLDATUM 28.04.2021 EXCLUSIVE MWST WÄHRUNG EUR

KOMMENTAR: Zum Abschreiben von Rechnungsnr. D00X40097093 vom 17.12.2019

ZEILE	LIEFERANTE	MINOR SAP	ARTIKELBESCHREIBUNG	LIEFERDAT	MENGE	PREIS	EINHEIT	GESAMT
10	N. ARLING	05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019	30.04.2021	1	492,00000	Stück	492,00

GESAMT 492,00 EUR

ZAHLUNGSBEDINGUNGEN: PA30: 30Days Due sat-Tue
Kyrho(Vendor)

RECHNUNGSADRESSE: NH HOTELS DEUTSCHL. GMBH
POSTFACH 15282
CAMPOLIDE
1074-00 LISBOA / PORTUGAL
NH_HOTELS@PPHPORTUGAL.COM

POSTADRESSE: NH HOTELS DEUTSCHL. GMBH
POSTFACH 15282
CAMPOLIDE
1074-00 LISBOA / PORTUGAL
NH_HOTELS@PPHPORTUGAL.COM

LIEFERUNG: LIEFERZEITEN/DELIVERY TIME:
MO-SA 07:00-18:00

GESAMT 492,00 EUR

Siehe größere Lieferant. An den MINOR Rechnungsvorderungen gibt es wegen der Ausgabe der MINOR Bestellnummern (PO Nummern), welche im oberen Teil der Bestellung aufgeführt ist. Diese muss auf jeder Rechnung und/oder Rechnungsauftrag aufgeführt sein. Andernfalls kann die MINOR Buchhaltung die Rechnung/Gutschrift nicht buchen und Ihre Rechnung/Gutschrift wird zurückgewiesen bzw. alphabetisch sortiert. Bitte berücksichtigen Sie, dass eine detaillierte Nachrechnung dieser Vorgänge vom Ausschuss aus der MINOR Lieferantenkategorie führen kann.



VIEW THE PURCHASE ORDER HISTORY

Vendor/supplying plant	Plant	Doc. Date	Purch.Doc.	POH	Item	Material	Short Text	Order Quantity	Still to be inv.
			4504495147		10	05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019	1	492,00
29872	CHUBB DEUTSCHLAND ...	0237	28.04.2021		10	05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019	1	492,00

PO History for Purchase Order 4502954094 Item 00010

Sh. Text	MVT	Material Document	Item	Posting Date	Quantity	OU	Amount in LC	L. cur	Reference	Qty in OP	Un	DelCostQ
WE	101	5005431999	1	18.02.2022	15	CV	98,40	EUR	0329991860	15		
WE	101	5003328924	1	15.06.2018	15	CV	98,40	EUR	0329991860	15		
Tr./Ev. Goods receipt					30	CV	196,80	EUR		30		
RE-L		5108091942	1	20.06.2018	15	CV	98,40	EUR	0329991860	15		
Tr./Ev. Invoice receipt					15	CV	98,40	EUR		15		



DISPLAY ANY ATTACHED INVOICES

PO History for Purchase Order 4500485193 Item 00010

Sh. Text	MVT	Material Document	Item	Posting Date	Quantity	OU	Amount in LC	L. cur	Reference	Qty in OP	Un	DelCostQ
WE	101	5000529293	1	09.02.2015	1	PC	816,00	EUR	09.02.2015	1		
Tr./Ev. Goods receipt					1	PC	816,00	EUR		1		
RE-L		5105894040	1	06.03.2015	1	PC	816,00	EUR	09.02.2015	1		
Tr./Ev. Invoice receipt					1	PC	816,00	EUR		1		

Display Invoice Document 5105674582 2022

Create... Documents ...

Attachment list

Private note

Send

Relationships

Workflow

Transaction

Invoice

MBH

QTY

1,000 P

SUNG FEUE

2021 2

Basic Data

Payment

Data

Invoice date

17.12

Posting Date

21.01

Amount

585,41

Tax Amount

93,48

Service: Attachment list

New

AttachmentFor5105894040

Icon	Title	Creator Name	Created On	Created...
	Purchasing invoices [PDF]		06.03.2015	00:00:00

- Click the document number to display the invoice document.
- Select Attachment List from the Services for Object icon.
- Double-click the invoice line to view the invoice.