

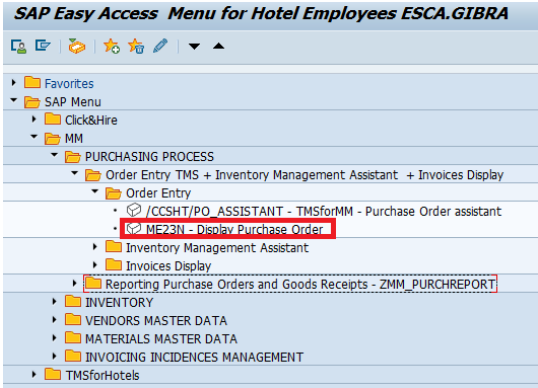
SAP MM PURCHASING REPORTS  
REPORT **ME23N** – DISPLAY PURCHASE ORDER

Business Processes – Operations | June 2024

ACCESSING THE REPORT

You can access the report for viewing a purchase order in two ways:

1) Navigate to the SAP MM Menu:



1) Open the **ME2L** report (double-click the yellow bar to open the purchase order (PO) in a new window):

Vendor/supplying plant	Plant	Doc. Date	Purch.Doc.	POH	Item	Material	Short Text
29872	CHUBB DEUTSCHLAND ...	0237	28.04.2021	4504495147	10	05003542	MIETE ÜBERTRAGUNG FEUERWEHR 2019

INFORMATION AVAILABLE

The report provides details in three sections: Header Item Overview Item Detail

MAIN BUTTONS

To change the PO displayed or press

To access the PDF of the PO sent

**PO Vendor's Portal 4502550018 Created by \*\*\*\*\***

Document Overview On Messages Personal Setting

PO Vendor's Portal 4502550018 Vendor 1932 GRUPO CONSTANT SERVIC... Doc. date 30.11.2017

Header

S...	Itm	A	I	Material	Short Text	PO...	O...	C Delv. Date	Net Price	Curr...	Per	O...	Matl Group	Plnt	Stor. I
	10	K		05014517	SERVICIO CAMARERA GUARDIA	...	00 HR	D 30.11.2017	11,30	EUR	1	HR	OUTSOURC...	ES01NH PLAZA DE ARM..HOUSI	
	20	K		05000626	LIMPIEZA HABITACION ESTANDAR	..760	PC	D 30.11.2017	6,20	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..HOUSI	
	30	K		05000628	LIMPIEZA HABITACION SUITE	23	PC	D 30.11.2017	12,40	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..HOUSI	
	40	K		05000676	SERVICIO LENCERIA DIURNO	240	PC	D 30.11.2017	11,30	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..HOUSI	

Item

[ 10 ] 05014517 , SERVICIO CAMARERA GUAR...

Material Data

Quantities/Weights

Delivery Schedule

Delivery

Invoice

Conditions

Account Assignment

Purchase Order History

Texts

Delivery ...

Sh. Text*	MvT	Material Document	Item	Posting Date	Σ Quantity	OUUn	Σ Amount in LC	L.cur	Reference	Σ Qty in OPUn	DelCostQty (OPUn)	Order Price Unit	Σ Amount	Crcy	D
WE	101	5002884703		1 30.11.2017	180,00	HR	2.034,00	EUR	30 NOVIEMBRE 17	180,00	0,00	HR	2.034,00	EUR	
Tr./Ev. Goods receipt					180,00	HR	2.034,00	EUR		180,00		HR	2.034,00	EUR	
RE-L		5107778346		1 15.01.2018	180,00	HR	2.034,00	EUR	30 NOVIEMBRE 17	180,00	0,00	HR	2.034,00	EUR	
Tr./Ev. Invoice receipt					180,00	HR	2.034,00	EUR		180,00		HR	2.034,00	EUR	

# SAP MM PURCHASING REPORTS

## REPORT ME23N – DISPLAY PURCHASE ORDER

Business Processes – Operations | June 2024

### Header

Document Overview On Print Preview Messages Personal Setting

Standard PO 4504598862 Vendor 11648 ONITY SAS Doc. date 28.07.2021

Delivery/Invoice Conditions **Texts** Address Communication Partners Additional Data Org. Data **Status** Release strategy

Header Texts A...  
 • Header text ✓  
 • Header note  
 • Pricing types  
 • Deadlines

SELON DEVIS QUO-130388-P2L4Q8  
28.07.2021

Comments made for the PO to the vendor.

Standard PO 4504598862 Vendor 11648 ONITY SAS Doc. date 28.07.2021

Delivery/Invoice Conditions Texts Address Communication Partners Additional Data Org. Data Status Release strategy

Release completed	Ordered	20	PC	1.251,36	EUR
Released	Delivered	20	PC	1.251,36	EUR
Sent	Still to deliv.	0	PC	0,00	EUR
Fully Delivered	Invoiced	17	PC	1.251,36	EUR
Partially Invoiced	Down paymts			0,00	EUR

Delivery and invoicing status.

Standard PO 4504598862 Vendor 11648 ONITY SAS Doc. date 28.07.2021

Delivery/Invoice Conditions Texts Address Communication Partners Additional Data Org. Data Status Release strategy

Release group PO Release POs  
 Release Strategy 02 [HO] 2 APPROVERS

Release indicator B Released

Code	Description	Processor	Status
01	Hotel Manager	JURGEN DOISE	✓
OZ	Operations Regional	SERGE FOULON	✓

Approval status (if the PO has a release strategy).

### Item Overview

S...	Item	A	I	Material	Short Text	PO Qua...	O...	C	Delv. Date	Net Price	Curr...	Per	O...	Matl Group	Plnt
10	K			05014517	SERVICIO CAMARERA GUARDIA	180,00	HR	D	30.11.2017	11,30	EUR	1	HR	OUTSOURC...	ES01NH PLAZA DE ARM..H
20	K			05000626	LIMPIEZA HABITACION ESTANDAR	5.760	PC	D	30.11.2017	6,20	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..H
30	K			05000628	LIMPIEZA HABITACION SUITE	23	PC	D	30.11.2017	12,40	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..H
40	K			05000676	SERVICIO LENCERIA DIURNO	240	PC	D	30.11.2017	11,30	EUR	1	PC	OUTSOURC...	ES01NH PLAZA DE ARM..H

SAP Material Number for each material.

Ordered quantity and order unit (e.g., Pc, Cv).

Material prices

### Item Detail

Item [10] 05014517, SERVICIO CAMARERA GUAR...

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions **Account Assignment**

AccAssCat Cost center Distribution Single account assignme... CoCode NH HOTEL G...

Unloading Point Recipient

G/L Account 62935000  
 Business Area 0014  
 CO Area NH00  
 Cost Center ES01001402

GR: 50xxxxxxx: date quantity, amount....  
 Invoiced: 51xxxxxxx: date, quantity, amount....

Item [10] 05014517, SERVICIO CAMARERA GUAR...

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions Account Assignment **Purchase Order History** Texts Delivery ...

Sh. Text	Mvt	Material Document	Item	Posting Date	Quantity	OU	Amount in LC	L.C.	Reference	Qty in OPUn	DelCostQty (OPUn)	Order Price Unit	Amount	Crcy
WE		101 5002884703	1	30.11.2017	180,00	HR	2.034,00	EUR	30 NOVIEMBRE 17	180,00	0,00	HR	2.034,00	EUR
Tr./Ev. Goods receipt					180,00	HR	2.034,00	EUR		180,00		HR	2.034,00	EUR
RE-L		5107778346	1	15.01.2018	180,00	HR	2.034,00	EUR	30 NOVIEMBRE 17	180,00	0,00	HR	2.034,00	EUR
Tr./Ev. Invoice receipt					180,00	HR	2.034,00	EUR		180,00		HR	2.034,00	EUR