



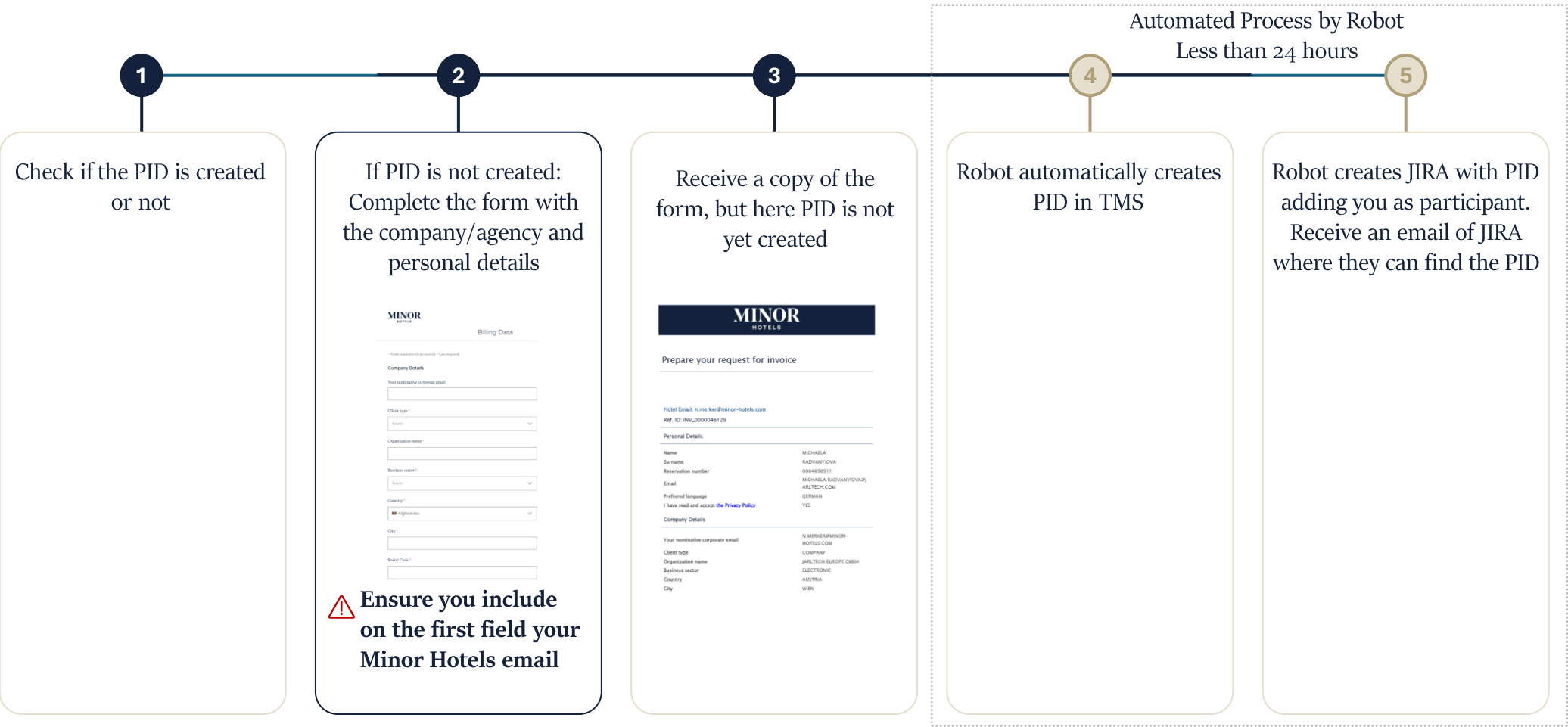
Automatization of PID Creation Process



MINOR
HOTELS

How does it work?

How does it work for commercials & agents?



Billing Data Form

- The email and QR leads to a “Billing Data” form (see picture).
- The form must be completed with the customers information:
 - First page to be filled in with the client’s **company/agency details**
 - Second page to be filled in with client’s **personal details**



IMPORTANT: The field “Your nominative corporate email” must be filled in with your personal corporate email address (x.xxxx@minor-hotels.com).



IMPORTANT: The form must be filled in with the **client’s details**, not the hotels. In the email field, the customer's email must go, never the hotel's email.

The image displays three sequential screenshots of the MINOR HOTELS Billing Data form, illustrating the steps for registration.

Screenshot 1: Registration Manager Details

- Section: Registration Manager Details
- Field: Your nominative corporate email *
- Action: CONTINUE

Screenshot 2: Company Details

- Section: Company Details
- Fields: Client type *, Organization name *, Business sector *, Country *, City *, Postal Code *, Address *
- Action: CONTINUE

Screenshot 3: Company Contact Details

- Section: Company Contact Details
- Fields: Name *, Surname *, Reservation number, Email *, Preferred language *
- Action: SAVE AND REGISTER

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Thank You

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