



# SLIGRO KMR Number registration procedure.

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# KMR Number registration procedure.

See in the following slides the procedure to incorporate the KMR number you receive from Sligro into SAP.

By following this procedure, it is easier for us (Coperama and Minor Hotels) to look up the KMR number if needed. If you do not comply with this, we will be forced to contact you directly and you will have to manually look up the KMR numbers via the packing slips.



# KMR Number registration procedure.

Step 1. Contact Sligro within 48 hours after delivery in case a/of Manko/broken/damaged delivered material(s). Sligro will provide the KMR number(s), write this/these number(s) down on packing slip. If no KMR number is provided, please contact the F&B Support directly.

Step 2. Receive the/all PO line(s) in SAP (/CCSHT/IM\_ASSISTANT) as normal, except the line(s) you have received a KMR number(s) for, leave this/these line(s) open. As always use the packing slip reference number as delivery note.

**TMSforMM - Inventory Management Assistant**

Operation: 01 Goods Receipt  
Plant+SLoc.User: 0217 1001  
Date doc./post.: 19.08.2024 / 20.08.2024  
Divy. note: 1008973267  
Observations:

Hierarchy Search

Doc: Clear filters

- 4506541767(30.07.2024)
- 4506541878(30.07.2024)
- 4506542422(30.07.2024)
- 4506543528(31.07.2024)
- 4506544661(31.07.2024)
- 4506544671(31.07.2024)

Selected materials

Sel.	SLoc	Item	Vendor	Material	Vend. Mat.	Material description Long	BUn	Quantity	BUn	Quantity	DCI	Net Price	per
<input checked="" type="checkbox"/>	1001	10	74021	01000923	892444	HEINZ T.CRISTAL MAYONNAISE 33 ML PK80 C1	CV	1	CV	1		61,71	1
<input checked="" type="checkbox"/>	1001	20	74021	01048630	87442	CREME DE LA CREM ANANAS SORBET 2,5LT	PC	1	PC	1		18,91	1
<input checked="" type="checkbox"/>	1001	30	74021	01078505	473619	CIABATTA	PC	1	PC	1		17,16	1
<input checked="" type="checkbox"/>	1001	40	74021	01092398	165075	BALISTO MUESLI MIX 2037GR	CV	1	CV	1		14,61	1
<input checked="" type="checkbox"/>	1001	50	74021	01092885	55819	PRINGLES ORIGINAL 40G 12 DS/KT	CV	1	CV			12,93	1
<input checked="" type="checkbox"/>	1001	60	74021	01092886	55945	PRINGLES SOUR CREAM ONION 12X40G	CV	1	CV	1		12,93	1
<input checked="" type="checkbox"/>	1001	70	74021	01116540	706525	FRUTTI DI MARE	KG	1,000	KG	1,300		7,81	1
<input checked="" type="checkbox"/>	1001	80	74021	01135268	28931	CROISSANT BUN'N ROLL 50X85G	CV	1	CV	1		36,79	1
<input checked="" type="checkbox"/>	1001	90	74021	01199503	159994	3 TOQUES PASTEITJES 0.11 KG	PC	1	PC	1		1,80	1

Document lines: Display messages

Typ	Ite	Message text	Ltxt
001		Material document 5007244791 posted	

# KMR Number registration procedure.

Step 3. Receive the/all PO Line(s) you have a KMR number for separately with quantity 0 and the DCI box checked, use the KMR number as Delivery Note.

The screenshot shows the 'TMSforMM - Inventory Management Assistant' window. On the left, the 'Operation' is set to '01 Goods Receipt'. The 'Plant+SLoc.User' is '0217 1001'. The 'Date doc./post.' is '19.08.2024 / 20.08.2024'. The 'Dlv. note' field contains 'KMR: 549869'. The 'Selected materials' table on the right lists one material: 'PRINGLES ORIGINAL 40G 12 DS/KT' with a quantity of 1. The 'DCI' checkbox is checked. A 'Document lines: Display messages' dialog box is open, showing a message: 'Material document 5007244792 posted'.

Sel.	SLoc	Item	Vendor	Material	Vend. Mat.	Material description Long	BU	Quantity	BU	Quantity	DCI	Net Price	per	Net Value	Tx	Crc
<input checked="" type="checkbox"/>	1001	50	74021	01092885	55819	PRINGLES ORIGINAL 40G 12 DS/KT	CV	1	CV		<input checked="" type="checkbox"/>	12,93	1	0,00	S4	EU
														0,00		EU

Typ	Ite	Message text	LText
001		Material document 5007244792 posted	

Step 4. Once the invoice is processed and the quantity incidence is generated you have to do a credit memo request via your workflow. Without the KMR number you always have to accept the delivered quantity (this is applicable for back orders as well, if accepted it must be paid). In case clearly stated on the invoice that the material is not delivered (out of stock) you do not have to contact Sligro for the KMR number and you can do the credit memo request if needed.

# KMR Number registration procedure.

Step 5. If the procedure is followed correctly, we can check internally if we have a KRM number without contacting you directly. This will save you time and effort.

**PO Vendor's Portal 4506554731 Created by MM TEST**

Document Overview On Print Preview Messages Personal Setting

PO Vendor's Portal 4506554731 Supplier 74021 SLIGRO FOOD GROUP NEDERLA... Doc. date 25.09.2024

Header

S..	Itm	A	I	Material	Short Text	PO ...	OU n	C	Delv. Date	Net Price	Curr...	Per	OPU	Matl Group	Pint	Stor. Locat
	10			01000923	HEINZ T.CRISTAL MAYONNAISE 33 ML PK80 C1	1	CV	D	26.09.2024	61,71	EUR	1	CV	DRY FEEDING	NL24NH SCHIPHOL AIRPORT KITCHEN	
	20			01048630	CREME DE LA CREM ANANAS SORBET 2,5LT	1	PC	D	26.09.2024	18,91	EUR	1	PC	FROZEN	NL24NH SCHIPHOL AIRPORT KITCHEN	
	30			01078505	CIABATTA	1	PC	D	26.09.2024	17,16	EUR	1	PC	FROZEN	NL24NH SCHIPHOL AIRPORT KITCHEN	
	40			01092398	BALISTO MUESLI MIX 2037GR	1	CV	D	26.09.2024	14,61	EUR	1	CV	DRY FEEDING	NL24NH SCHIPHOL AIRPORT KITCHEN	
	50			01092885	PRINGLES ORIGINAL 40G 12 DS/KT	1	CV	D	26.09.2024	12,93	EUR	1	CV	DRY FEEDING	NL24NH SCHIPHOL AIRPORT KITCHEN	
	60			01092886	PRINGLES SOUR CREAM ONION 12X40G	1	CV	D	26.09.2024	12,93	EUR	1	CV	DRY FEEDING	NL24NH SCHIPHOL AIRPORT KITCHEN	
	70			01116540	FRUTTI DI MARE	..000	KG	D	26.09.2024	7,81	EUR	1	KG	PERISHABLE -.	NL24NH SCHIPHOL AIRPORT KITCHEN	

Item [ 50 ] 01092885, PRINGLES ORIGINAL 40G 12 DS/KT

Material Data Quantities/Weights Delivery Schedule Delivery Invoice Conditions Purchase Order History Texts Delivery Address Confirmations Condition Control Retail

Sh. Text	M...	Material Document	Item Posting Date	Quantity O...	Amount in LC	L.cur	Reference	Qty in OPU n	DelCostQty (OPU...	Order Price Unit	Amount	Crcy	Delivery cost quantity	Company Co...
WE	101	5007244792	1 20.08.2024	0 CV	0,00	EUR	KMR: 5498...	0	0	CV	0,00	EUR	0	NL24
Tr./Ev. Goods receipt				0 CV	0,00	EUR		0		CV	0,00	EUR		

# KMR Number registration procedure.

If you notice the broken or damaged materials after goods receipt is done but within 48 hours after delivery you have to fill in the KMR number during the return delivery movement, fill in the broken/damaged amount(s) and select the DCI box.

**TMSforMM - Inventory Management Assistant**

Operation: 07 Return Delivery  
Plant+SLoc.User: 0217  
Date doc./post.: 19.08.2024 / 20.08.2024  
Divy. note: KMR: 549885  
Observations:

Selected materials

Sel.	SLoc	Item	Vendor	Material	Vend. Mat.	Material description Long	BUn	Quantity	BUn	Quantity	DCI	Net Price	per
<input type="checkbox"/>	1001	10		01000923	892444	HEINZ T.CRISTAL MAYONNAISE 33 ML PK80 C1	CV	1	CV		<input type="checkbox"/>	61,71	1
<input checked="" type="checkbox"/>	1001	20		01048630	87442	CREME DE LA CREM ANANAS SORBET 2,5LT	PC	1	PC	1	<input checked="" type="checkbox"/>	18,91	1
<input type="checkbox"/>	1001	30									<input type="checkbox"/>	17,16	1
<input type="checkbox"/>	1001	40									<input type="checkbox"/>	14,61	1
<input type="checkbox"/>	1001	60									<input type="checkbox"/>	12,93	1
<input type="checkbox"/>	1001	70									<input type="checkbox"/>	7,81	1
<input type="checkbox"/>	1001	80									<input type="checkbox"/>	36,79	1
<input type="checkbox"/>	1001	90									<input type="checkbox"/>	1,80	1

Document lines: Display messages

Typ	Ite	Message text	LText
<input checked="" type="checkbox"/>	001	Material document 5007244794 posted	

**PO Vendor's Portal 4506554731 Created by MM TEST**

Document Overview On | Print Preview | Messages | Personal Setting

PO Vendor's Portal: 4506554731 Supplier: 74021 SLIGRO FOOD GROUP NEDERLA.. Doc. date: 25.09.2024

Header  
Item Overview  
Item: [20] 01048630, CREME DE LA CREM ANANAS SORBET

Material Data | Quantities/Weights | Delivery Schedule | Delivery | Invoice | Conditions | Purchase Order History | Texts | Delivery Address | Confirmations | Condition Control | Retail

Sh. Text	M...	Material Document	Item	Posting Date	Quantity	O...	Amount in LC	L.cur	Reference	Qty in OPUn	DelCostQty (OPU...	Order Price Unit	Amount	Crcy	Delivery cost quantity	Company Co...
WE	102	5007244794	1	20.08.2024	1	PC	18,91	EUR	KMR: 5498...	1	0	PC	18,91	EUR	0	NL24
WE	101	5007244791	2	20.08.2024	1	PC	18,91	EUR	1008973267	1	0	PC	18,91	EUR	0	NL24
<b>Tr./Ev. Goods receipt</b>							<b>0</b>	<b>PC</b>			<b>0,00</b>	<b>EUR</b>				

You can find more information regarding the Sligro processes on the F&B Operation BUNE SharePoint [Sligro Updates Netherlands only](#)



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