***Powers of Attorney request and approval***

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| --- | --- | --- | --- |
| **Types/scope of Powers of Attorney** | Indicate (X) | **Model of Powers of Attorney** | Indicate (X) |
| **General** Power of Attorney |  | **New** Attorney in fact |  |
| **Limited** Powers of Attorney |  | **Change** in Attorney in fact |  |
| **Particular** Powers of Attorney |  | **Revocation** in Attorney in fact |  |

Request and Approval

|  |  |
| --- | --- |
| **Requester:** Name |  |
| **Requester:** Position / Department |  |
| **Requester:** HQ / BU (name) |  |
| **Approval Chief/SVP/MD:** Name |  |
| **Approval:** Position / Department |  |
| **Approval:** HQ / BU (name) |  |

Attorney in fact personal details (in new or change Powers of Attorney):

|  |  |
| --- | --- |
| **Attorney in fact:** Name |  |
| **Attorney in fact:** Identity / tax number |  |
| **Attorney in fact:** Usual address |  |
| **Attorney in fact:** Other personal details |  |
| **Attorney in fact:** Position / Department |  |
| **Attorney in fact:** HQ / BU (name) / Hotel (name) |  |

Powers of Attorney features (in new or change Powers of Attorney):

|  |  |
| --- | --- |
| **Reasons for the request:** |  |
| **List of specific faculties and powers:** (administration and finance, labour, for legal representation, etc) |  |
| **Economic limits:** |  |
| **Entry into force:** DD/MM/AAAA |  |

Only for Power of Attorney revocation:

|  |  |
| --- | --- |
| **Revoked attorney in fact:** Name |  |
| **Revoked attorney in fact:** Identity/tax number |  |
| **Revoked attorney in fact:** Position/Department |  |
| **Revoked attorney in fact:** HQ / BU (name) / Hotel (name) |  |
| **Entry into force of revocation:** DD/MM/AAAA |  |

Requester signature:

Approver signature:

New attorney in fact signature: