





















Job Aids

- General Ledger
 - Financial Statements



1. Document History

Version	Date	Modifications
V1.0	May 1st, 2014	
V2.0	September 19, 2023	

2. Processes and Transactions

- Financial Statement
 - Financial Statement

S_ALR_87012284

3. Roles

• GL Supervisor

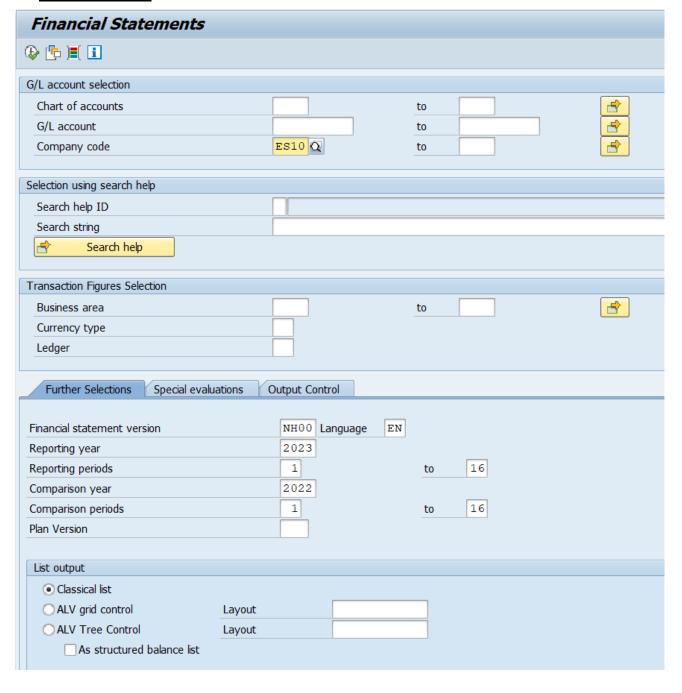


4. Process Execution in SAP

Display of balance and P&L can be done through S_ALR_87012284.

Below are detailed the fields that must be filled out for the correct use of the transaction and display of the reports. Besides showing the data of the current fiscal year, it is possible to compare it with the chosen fiscal year. It is also possible to filter the results and select only certain data.

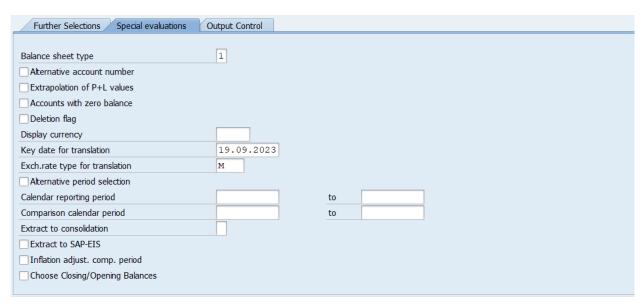
S_ALR_87012284





Indicator/Field	Brief Explanation
Company Code	Mandatory.
Business area	Optional. It is possible to display the balance of a Business Area or a range of Business Areas.
Currency type	Optional. If this is not filled the report will be displayed using the company code currency.
	If number 30 is informed, the report will be displayed using group currency (EUR).
Financial statement version	Mandatory. 1) NH00: Balance NH 2) NH03: Profit and Loss Statement NH Hotels 3) NH04: Financial Statements NH Hotels
Reporting year	Mandatory.
Reporting periods	Mandatory.
Comparison year	Mandatory.
Comparison periods	Mandatory.

Special Valuations:

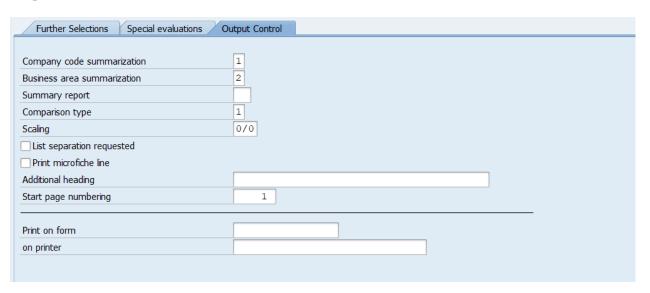


Indicator/Field	Brief Explanation
Balance sheet type	It should always be 1
Alternative account number	Local account country, for multiledger countries as Portugal.



Extrapolation of P+L values	The presumed total annual amount is calculated for the P+L accounts. The calculation is made according to the following formula: Balance = (balance * 12) / number of periods
Accounts with zero balance	Accounts which have a zero balance in the reporting and comparison period are also printed
Deletion flag	Accounts with a delete flag are also processed
Display currency	If you specify a currency key, all amounts are translated into this currency
Key data for translation	The exchange rate valid on this date is used for currency translation
Exchange rate type for translation	

Output control:



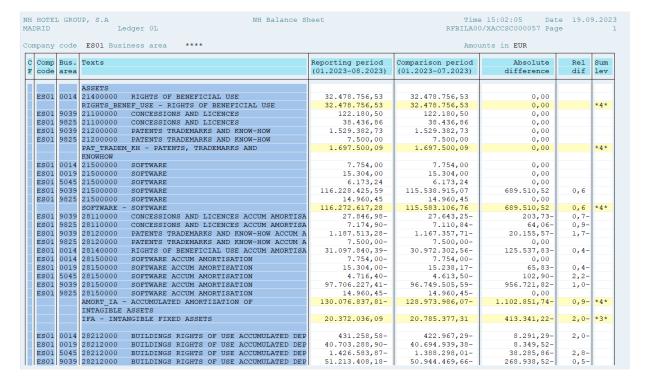
Indicator/Field	Brief Explanation	
Company code summarization	The following entries are possible: 1- Balance sheet per company code. 2- Aggregated Balance: Balance Status Change at Company Code Level. 3- Aggregated Balance: Balance Status Change at Account Level.	
Business area summarization	The following entries are possible: 1- Balance sheet per business area. 2- Balance sheet with account display per business area. 3- Balance sheet with act display summarized for all business areas.	



After all the data has been filled out, we can proceed and execute the report by clicking

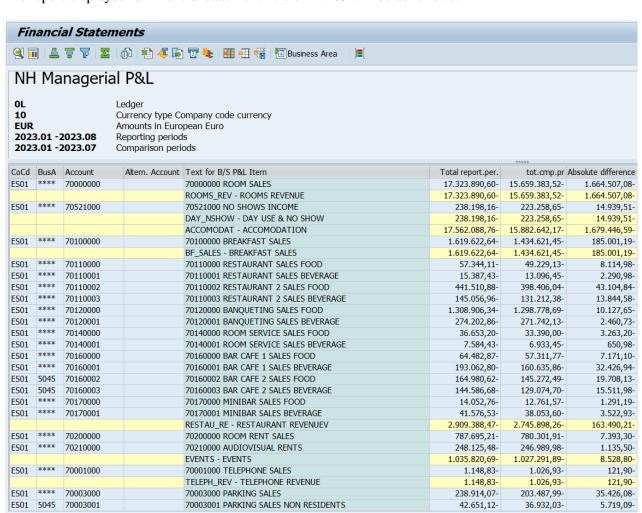


The report displayed for financial statement version NH00 will be as follows:





The report displayed for financial statement version NH03 will be as follows:





The report displayed for financial statement version NH04 will be as follows:

