



# CWT VOUCHERS PROCESS

WE HAVE BEEN INFORMED FROM THE DIFFERENT CWT PAYMENT OFFICES THAT THEY ARE NOT RECEIVING THE INVOICES, AND BECAUSE OF IT MOSTLY ARE NOT BEING PAID, MUST BE CHECKED THAT IS CLEAR THE INVOICING SENDING PROCESS.



# ON CWT VOUCHERS WE HAVE TWO ADDRESSES: **ON TOP** → CWT OFFICE FROM THE ONE THE RESERVATION IS REQUESTED. **BELOW** → CWT OFFICE THAT WILL PAY THIS RESERVATION

CONTRACTOR / ISSUING OFFICE COPY	HOTEL	Number : 29-000046054
BRANCH : CWT PULL & BEAR	TEL : 981334917	Office : 007140
AVDA GONZALO NAVARRO 37-43	FAX : 981334924	Reference: D3442472
RS 15578 NARON	COUNTRY : SPAIN	Agent : ITVXD154
E-MAIL : Pullbearsq851@carlsonwagonlit.es		Date iss.: 14/03/2018

! To : NH NICE	! Reservation has been confirmed with	! Env./Cmp.: 007/007	!
!	! Conf.: 121712782 Id: NCENIC	! Product : HOINRE	!
! 2 4 PARVIS DE L EUROPE 2-4	+-----+		!
! FR 06300 NICE	! Please provide services as follows	!	!
! FRANCE	+-----+		!
! Tel : (33) 4 49	! Hotel	!	!
! Fax : +33493262700	! 1 DBL/SGL+BREAKF. 2 116,20 ! EUR 232,40 !	!	!
!	!	!	!
+-----+			
! Name: GILES/EDWARD JAMES MR	!	!	!
!	!	!	!
!	!	!	!
!	! %Serv.:Incl. %Tax:Incl. City Tax:	!	!
! Cust.nr: 8510363	! Sup.code: 00018 3105	! Tot. EUR 232,40 !	!
+-----+			
! Arr.date: 20/03/18 Fl.: 0000000 Time:	!	! Gross value: EUR 232,40 !	!
! Dep.date: 22/03/18 Fl.: 0000000 Time:	!	+-----+	
!	!	! Commission : 10,00 %	23,24 !
! Ad.: 1 Chld.: Age:	!	+-----+	
! Total pax: 1	! Credit Limit:EUR 232,40 !	! Net.value : EUR	209,16 !
+-----+			

This voucher is only valid for the above mentioned services for which Carlson Wagonlit Travel guarantees payment  
Any additional expense must be paid by the client

## REMARKS

GUARANTEE: GUARANTEE BY CWT AGENCY IATA

PAYMENT: PAYMENT BY CWT AGENCY IATA

Atención: El cliente deberá pagar tasas del tipo: locales, medioambientales, resort fees, etc.. en el Hotel.

CARLSON WAGONLIT TRAVEL FRANCE	
COMPTA FOURNISSEURS EXPLOIT.	Tel.
59 BLD D'ARMORIQUE - CS 70634 .	Fax
	Tlx

CWT office from the one  
the reservation is  
requested



CWT office that will pay this  
reservation



# HOW TO PROCEED??



<b>CONTRACTOR / ISSUING OFFICE COPY</b>		<b>HOTEL</b>	<b>Number : 29-000046054</b>
BRANCH : CWT PULL & BEAR		TEL : 981334917	Office : 007140
AVDA GONZALO NAVARRO 37-43		FAX : 981334924	Reference: D3442472
RN 15678 NARON		COUNTRY : SPAIN	Agent : IVYD164
E-MAIL : Pullbearco51@carlsonwagonlit.es		Date iss.: 14/03/2018	

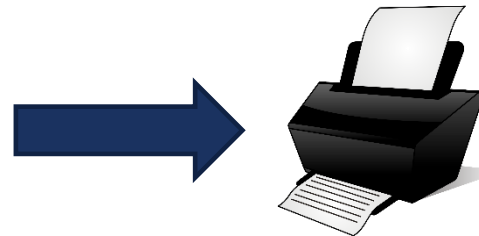
  

To : NH NICE	Reservation has been confirmed with	Env./Cmp.: 007/007
2 4 PARVIS DE L EUROPE 2-4	Conf.: 121712782 Id: NCENIC	Product : HOINRE
FR 06300 NICE	Please provide services as follows	
FRANCE		
Tel : (33) 4 49	Hotel	
Fax : +33493262700	1 DBL/SGL+BREAKF. 2 116,20 EUR 232,40	
Name: GILES/EDWARD JAMES MR		
	%Serv.:Incl. %Tax:Incl. City Tax:	
Cust.nr: 8510363	Sup.code: 00018 3105	Tot.EUR 232,40
Arr.date: 20/03/18 F1.: 00000000 Time:	Gross value: EUR 232,40	
Dep.date: 22/03/18 F1.: 00000000 Time:	Commission : 10,00 % 23,24	
Ad.: 1 Chld.: Age:	Credit Limit:EUR 232,40 Met.value : EUR 209,16	
Total pax: 1		

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CARLSON WAGONLIT TRAVEL FRANCE	Tel.
COMPTA FOURNISSEURS EXPLOIT.	Fax
59 BLD D'ARMORIQUE - CS 70634	Tlx



**PRINT THE  
VOUCHER**



**SENT IT BY POSTAL  
MAIL TO THE ADDRESS  
AT THE END OF THE  
VOUCHER**

**EXAMPLE →**

**CARLSON WAGONLIT TRAVEL FRANCE**  
**COMPTA FOURNISSEURS EXPLOIT.**  
**59 BLD D'ARMORIQUE - CS 70634**

**Remember!**

The invoices must be billed to the CWT office that requested the reservation and after that, in one envelop must be sent by post to the CWT office that will pay it.

# AND WHEN THE VOUCHER IS SENT BY VOXEL??



In relation to Voxel and the **Pid 1008558699 CWT SPAIN SLU**, that works **ONLY** with **NH HOTELS IN SPAIN & NETHERLANDS**, when one invoice from Spain or Netherlands is billed with it (from those countries), we will be informed that this invoice will be delivered electronically.

Reservation booked  
from CWT Spain

- Invoice billed with CWT Spain office information,

Reservation paid  
from CWT Spain

- Invoice will be sent will be sent electronically to CWT SPAIN.

REPRINT	Date: 21/01/2015	Time : 18:03:52	By : WPI0028
CONTRACTOR / ISSUING OFFICE COPY		HOTEL	Number : 29-002080844
BRANCH : CWT T.S.C. MADRID	TEL : 917249921	Office : 007028	
TRESPADRESSE, 29 - EDIF.BARAJAS I	FAX : 914148209	Reference: D9551820	
RS 28042 MADRID	COUNTRY : SPAIN	Agent : WPI0028	
E-MAIL : Alamanis.btcma@carlsonwagonlit.es		Date iss.: 21/01/2015	

To : NH PORTA BARCELONA	Reservation has been confirmed with	Env./Cmp.: 007/007
AVD. GENERALITAT DE CATALUNYA 2-6	Conf.: NYE226094341 Id: BCKEPO	Product : HOMARG
RS 08960 SAN JUST DESVERN	Please provide services as follows	
SPAIN		
Tel : (34) 93 4802501	Hotel	
Fax : +34934733422	1 DBL/SQL-BREAKF.	1 61,38 EUR 61,38
Name: TORRES BALLESTEROS/VIRGINIA NH		
	%Serv.:Incl. %Tax:Incl. City Tax:	
Cust.nr: 282831	Sup.code: 00009 2354	Tot.EUR 61,38
Arr.date: 24/01/15 Fl.: 0000000 Time:	Gross value: EUR	61,38
Dep.date: 25/01/15 Fl.: 0000000 Time:	Commission :	%
Ad.: 1 Child: Age:	Credit Limit:EUR	61,38
Total pay: 1		

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Any additional expense must be paid by the client

REMARKS  
TARIFA ESPECIAL CWT VALUE RATES  
CLIENTE INA SIN BONO ORIGINAL. COPIA ENVIADA POR  
FAX/EMAIL VALIDA PARA FACTURAS  
TASAS TURISTICAS NO INCLUIDAS  
Atención: El cliente deberá pagar tasas del tipo: locales, medioambientales, resort fees, etc... en el Hotel.

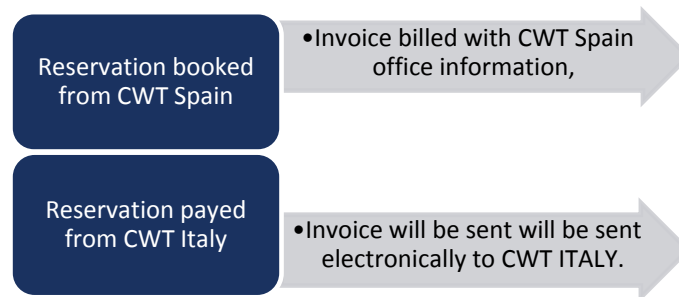
RESERVA LLAMAR TFM DE CASCERA	Tel. 00/34/91-5409151
FACTURA ENVIAR A:	Fax 00/34/91-4148211-13
CARLSON WAGONLIT TRAVEL	Tlx. SWCARLSONWAGONLIT.RS
C/TRESPADRESSE, 29 RD. BARAJAS I	
RS 28042 MADRID	

Only for the NH Spain & Netherlands hotels where fit CWT SPAIN Booking office and CWT SPAIN Payment will not be necessary to send the invoice by post

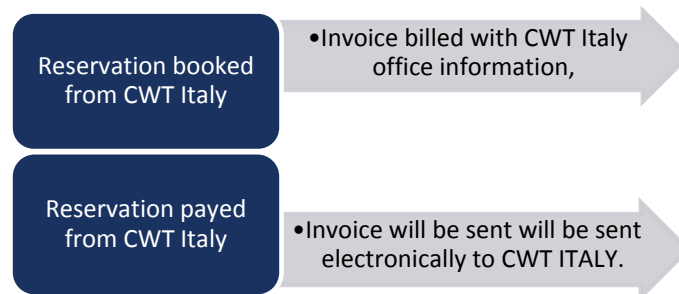
## AND WHEN THE VOUCHER IS SENT BY FABER??



In relation to Faber and the **Pid 1008558699 CWT SPAIN SLU**, when from **NH ITALY HOTELS** one invoice is billed with this Pid, where the Booking Office is CWT SPAIN and the Payment office is CWT ITALY will not be necessary to send the invoice by post because will be sent by FABER

[illegible]

In relation to Faber and the **Pid 1002982860 CARLSON WAGONLIT ITALIA SRL**, when from **NH ITALY HOTELS** one invoice is billed with this Pid, where fits CWT ITALY Booking office and CWT ITALY Payment office will not be necessary to send the invoice by post because will be sent by FABER

[illegible]