

Due to the 6.3 patch upload in TMS forHotels, the search process has been optimized (Customers, Companies and Agencies) in different matters, with the aim to make this process easier.

All these improvements will impact in a key process in the Hotel daily operative and will affect to other related processes like billing issues or Customer duplicities in our Data Base.



These are the main improvements:

- Search criteria unification in different transactions. The logic used in the "Call Center" transaction has been applied since it was the most complete.
- Now it is possible to review all the fiscal information of the customer from the "Folio Header" in a reservation.
- Now it is not necessary to use asterisks for not full name searches.
- Name search extension up to 35 characters. Before, maximum was 25.
- Branch search correction.
- Document Readers search improvements.

Search criteria unification

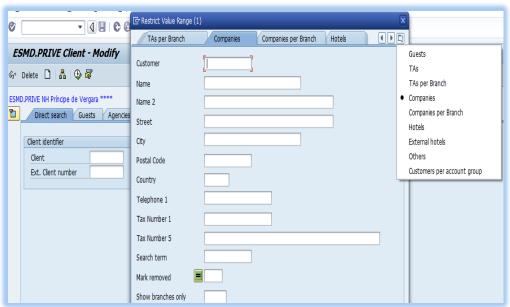


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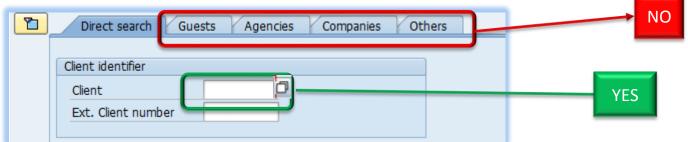
Previously, search criteria available was different depending on the transaction used for this search. With this improvement, search criteria available in the Call Center transaction have been replicated since it is the one that allows more possibilities for these searches.

Transactions affected in the CRM module:

- /CCSHT/MT03_HU Display
- /CCSHT/MT02_HU Modify



In this case and to make the search process more efficient, it is highly recommended not to use the menu tabs and use the "Matchcode" from the "Client identifier" search to use the new options available.

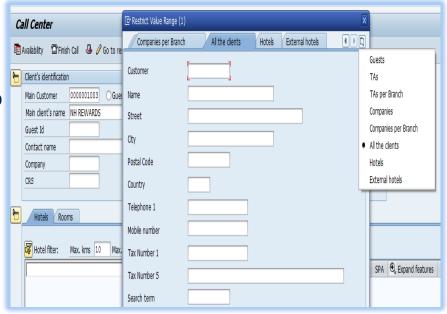


Search criteria unification



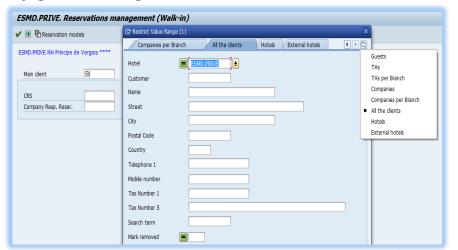
Transactions affected in the RESERVATIONS module:

- /CCSHT/RS01_IN Create
- /CCSHT/RS01_GR Create Group reservation
- /CCSHT/RS01_GR_CONV Create conference group
- /CCSHT/SB_EVENT01 Create event
- /CCSHT/FC_FMAN Day-guest billing



Transactions affected in the Check-in, Check-out and Day-guest Billing modules:

- /CCSHT/RS_CHECKIN_HU Guest search
- /CCSHT/RS WALKIN Walk-in
- /CCSHT/RS_RSRV_IN_02 In-house management
- /CCSHT/RC_CHECK_OUT Check-out

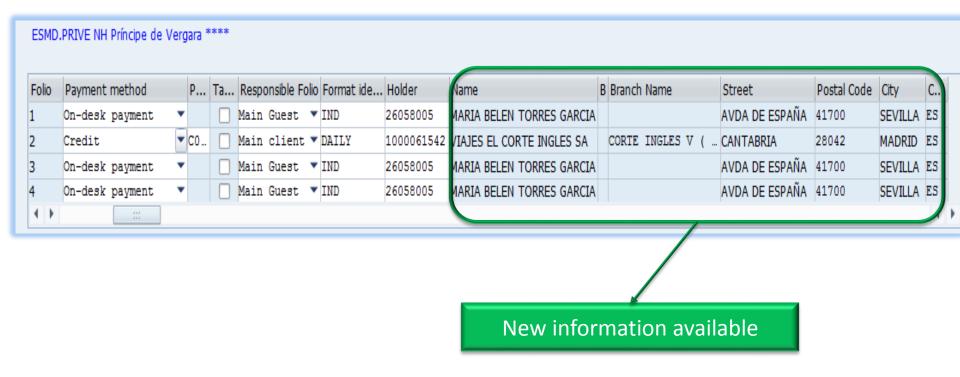


Fiscal information review from the "Folio Header"



Previously, if you wanted to review the fiscal information of one Customer or one Branch it was necessary to print a proforma invoice or make a new search before issuing the final invoice.

To improve this process now it is possible to check this information from the "Folio Header" so it is possible to review the fiscal information of the customer without need of making additional searches.

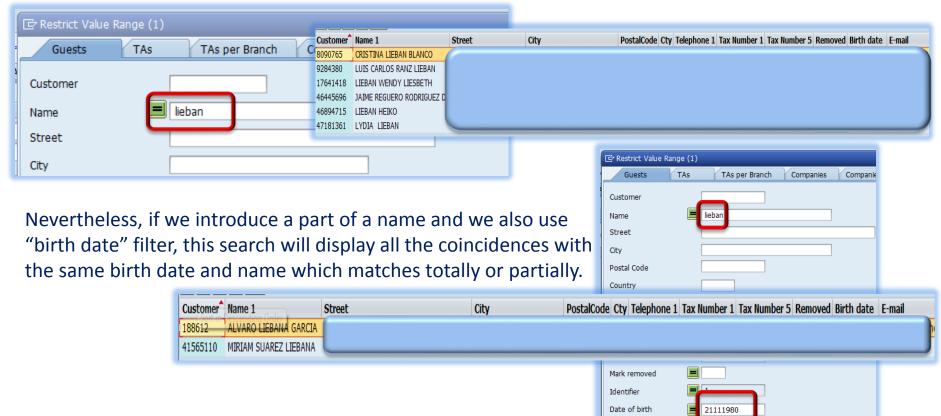


Searches without asterisks



Due to this improvement, now it is not necessary to use asterisks for searches, unless in cases for searches when it is used only a part of a name and without using additional filters to that search.

If we have to make a search using only the "name" filter and we do not use asterisks, only the results that matches with that partial name will be displayed.

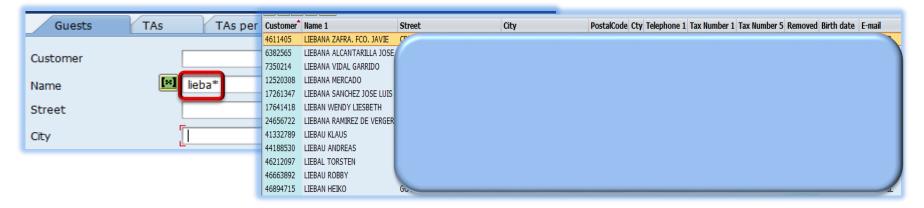


E-Mail Address

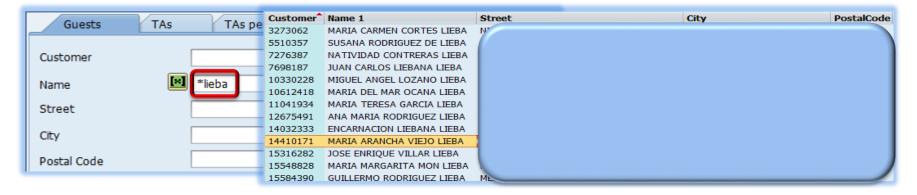


If we only use the "name" filter to make the search and we are not sure if it is a part or the full name, it is necessary to use the asterisks as it is done at the moment.

If we use the asterisk at the end of the name, all the coincidences which have no information before the name, but information after the asterisk will be displayed



On the other hand, if the asterisk is used at the beginning of the name, only coincidences with information before the name but not behind will be displayed



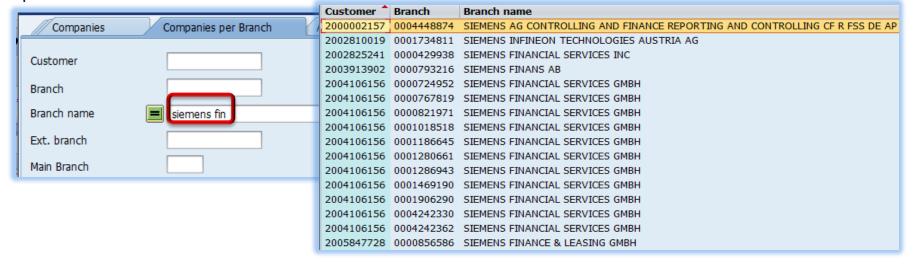
Searches without asterisks



If we are not sure if the name could contain information before or after, it is necessary to include asterisks before and after the name to proceed with this search.



For Branch searches (Company or Agency), it is not necessary to use asterisks for the name searches, CRM will make searches which matches totally or partially (before and after) with the information provided in the "Name" filter.

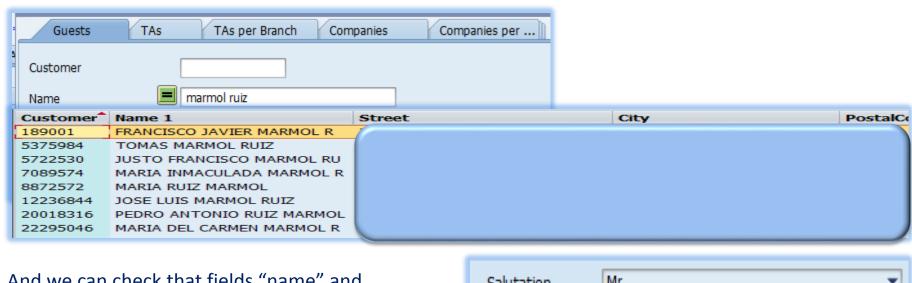


Extension up to 35 characters in searches of names



Before applying this improvement, if you made a search by name using this filter and in the Customer's profile the fields "Name" and "Surname" had more tan 25 characters, results could not be correct as this search shortens customer's name through the surname to comply with the requirement of 25 characters limitation.

As displayed in this example, we use full surname in this search but in the coincidences displayed the second part of the surname was shortened up to 25 characters. Despite this, this search provides the correct result.



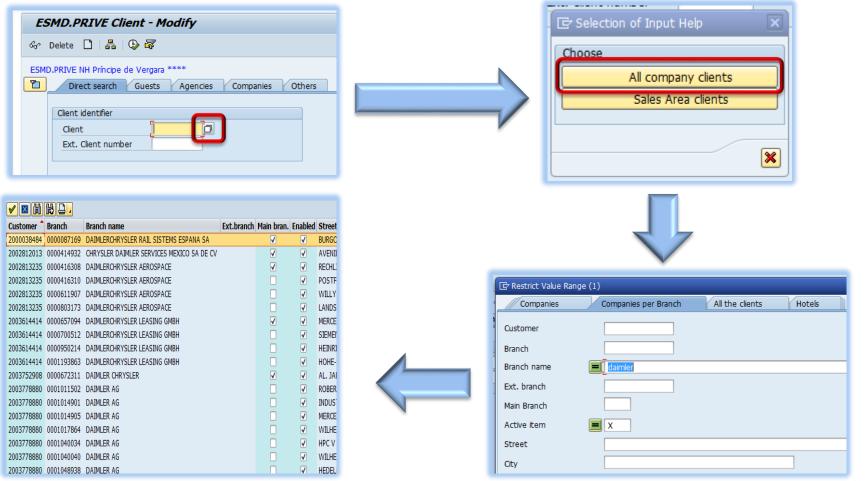
And we can check that fields "name" and "surname" are correctly fulfilled in customer's profile.

Branch searches for Companies and Agencies



Previously, if you tried to make a Branch search from any transaction in the CRM module, only the main branch was displayed. Nevertheless, if you made this search from the "Call Center" transaction it was working correctly.

It is now working correctly from all the search processes available in TMS for Hotels.



Searches with Document readers



In Hotels with Document Readers available, the search process previous to this improvement was done just using Fiscal Identification number to search for coincidences. If this ID number was not previously informed in CRM, Customer's Profile was created. This process was generating duplicities in countries where the ID number is not compulsory, where this ID number does not match with the one informed in the Profile of the Customer (I.e. Passport searches when Customer's Profile was already created with an ID number) or in cases when document number can change due to its renewal.

Due to this change, search criteria have been modified to make this process easier and avoid duplicities.

These are the new search criteria by priority order:

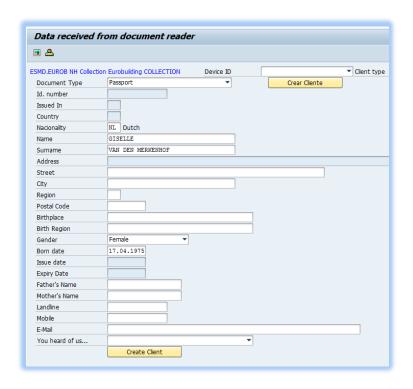
- Official document
- Additional document
- Name and Surname
- Nationality
- Date of Birth

It is necessary that one of the three first criteria matches. The other two will filter the existing coincidences.

E.g. Customer provides an Identification Number that has been recently renewed and this number has not been updated in her/his Profile yet. However, "Name" and "Surname" criteria will match, so all the coincidences with the same Nationality and/or Date of Birth will be displayed.



Practical case:



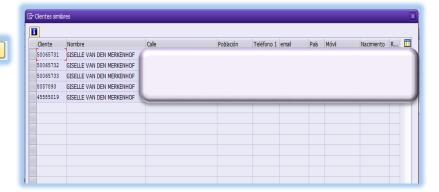
1: We make the search of the Customer using Document Readers and no coincidences are displayed.



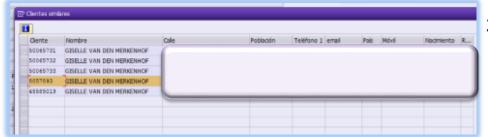
2: Once we click the "Create Client" button

Document Reader makes a new search and "similar"

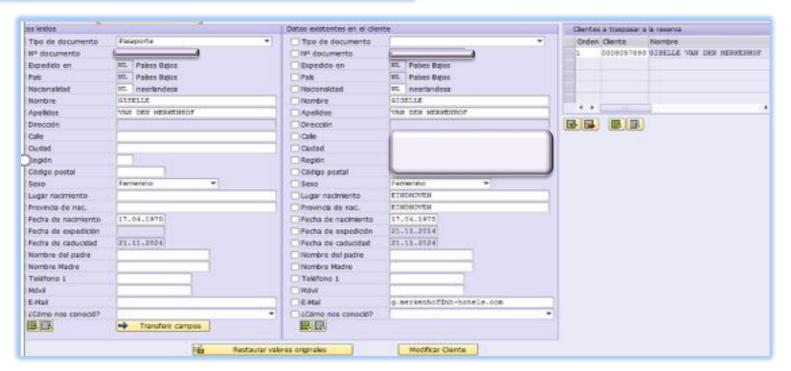
coincidences are displayed



Searches with Document readers



3: We select the appropriated option included in the list.



4: All the Data from the selected Profile will be transferred and we select the fields that have to be modified from the old Profile. Finally, we click the "Modify Customer" button.

THANKS!

11H HOTEL GROUP





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